

## **The Anglo-American School of St. Petersburg Advisory Committee Roles and Responsibilities**

Policy Reference: Board Policy 1.20.10:

The Board will maintain a standing Advisory Committee for the St. Petersburg Branch of the School. The St. Petersburg Advisory Committee will be a committee of the Board, will report to the Board through the Director and a representative of such Advisory Committee will, wherever possible, attend Board meetings but will not be entitled to vote.

The role of the St. Petersburg Advisory Committee with respect to the Director and the Principal of the St. Petersburg Branch of the School will remain purely advisory. The Principal of the St. Petersburg Branch of the School will report to the Director, who will report to the Board.

Members of the St. Petersburg Advisory Committee will have access to the Director to discuss their views on particular matters. The St. Petersburg Advisory Committee may bring any such matters which are not resolved by the Director to the attention of the Chairperson of the Board and the School Board.

Under this policy, the following are foreseeable and appropriate:

1. Affirming policy by advising in the following areas and/or communicating this information to the Director of the school (or the School Board as per policy):
  - Organization;
  - Curriculum and instruction
  - Matters of Human Resources
  - Finances - general budgetary status;
  - Governmental and public relations;
  - Overall administration of the School;
2. Advising (to the Director and/or School Board):
  - Curriculum;
  - Disposition of all property (above a Board-approved minimum level) and real property, including mortgages and leases;
  - Insurance policies covering assets of the School;
  - Capital and financial budgets;
  - Capital outlay expenditures (beyond those approved through budget approval);
  - Policies regarding hiring and dismissal.